STARCROSS PARISH COUNCIL

Parish Clerk: Suzanna Hughes, 16 Westwood Cleave, Ogwell, Newton Abbot, TQ12 6YE
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Councillors are summoned to the Annual Meeting of Starcross Parish Council to be held in Starcross Pavilion on **Tuesday 16 May 2023 at 7.30pm.**

County Councillor Connett, District Councillor Taylor & Community Police Officers are also invited.

Members of the press and public are welcome.

Signed: S Hughes (Clerk) Dated: 9 May 2023

RESIDENTS' QUESTION TIME

(20 minutes)

Residents are invited to make representations to the Council or to ask questions.

AGENDA

160523.01 ELECTION OF CHAIR

To elect a Chair of the Council and, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

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160523.02 ELECTION OF VICE CHAIR

2.1 To define the role of the Vice Chair and agree that this will include responsibility for Safeguarding

2.2 To elect a Vice Chair of the Council and to agree, in accordance with Section 83(a) of the Local Government Act 1972, to receive their properly executed Declaration of Acceptance of Office

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160523.03 DECLARATION OF ACCEPTANCE OF OFFICE

To be signed by all members of the Council

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160523.04 APOLOGIES FOR ABSENCE

To receive apologies for absence

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160523.05 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

All members to be reminded of their responsibility to complete a Register of Interests form and return it to Teignbridge District Council by 1 June 2023.

All members to be invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

To consider any requests for dispensation (unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting).

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160523.06 DELIVERY OF AGENDAS BY EMAIL

To obtain consent from all members to receive agendas via email

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160523.07 RATIFICATION OF MINUTES

To approve, sign and adopt the minutes of the Parish Council meeting held on 14 March 2023

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160523.08 ACTION REPORT
To review outstanding resolutions requiring action (copy circulated to members)

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160523.09 CRIME & SPEEDWATCH REPORT
To receive either a written or verbal report by Devon and Cornwall Police representative

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160523.10 COUNTY & DISTRICT COUNCILLORS' REPORTS
To receive reports from County Cllr Connett and District Cllr Taylor

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160523.11 FINANCE AND GOVERNANCE
(Cllrs Hopper, Chase, Pegg and Rastall)

11.1 Financial Report from Responsible Financial Officer
To receive a financial report and approve list of payments

11.2 **Audit 2022-23**
11.2.1 To receive and note the year end bank reconciliation
11.2.2 To receive the internal audit report and to confirm that this Council is confident that the internal audit arrangements provide excellent reassurance for the public that the financial systems are robust and fit for purpose and to continue with the appointment of Lee Accounting (South West) Ltd as the Internal Auditor to the Parish Council
11.2.3 To complete and approve Section 1 of the Annual Return (Annual Governance Statement 2022/23) as recommended by the Finance and Governance Committee
11.2.4 To receive, approve and authorise the Chair and Clerk/RFO to sign Section 2 of the Annual Return (Accounting Statements 2022/23) as recommended by the Finance and Governance Committee

Proposer: Cllr Hopper; Seconder: tbc

Committee Chair Report:

11.3 General Report/Question & Answers

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160523.12 PARKS, GARDENS AND FLOOD DEFENCE
(Cllrs Chase, Williamson, McNally and Allen)

12.1 To receive and note the monthly checks

12.2 To receive a report regarding Bonhay Park wildlife area

12.3 Proposal: To provide refreshments for attendees of the wildlife project activity afternoon on 30 May for the sum of £50
Proposer: Cllr Chase; Seconder: Cllr Williamson

Committee Chair Report:

12.4 General Report/Question & Answers
To report any other matters

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160523.13 PLANNING & HIGHWAYS
(Cllrs Pegg, Cadbury, Lovell & Zawadzka)

Whole Council to Debate (accompanying documents)

13.1 **New applications/appeals**
13.1. 23/00716/FUL & 23/00717/LBC – Brickhouse, Mamhead
Relocation of car park and erection of courtyard building in association with use as a wedding Venue

13.2 23/00702/ADV – Bus Shelter, Starcross
Replace existing double-sided internally illuminated 6-sheet bus shelter advertising displays with double-sided digital displays, digital displays will portray static advertising images that change every 10 seconds

13.2 **Decisions**:
13.2.1 23/00339/HOU – 7 Brunel Road, Starcross
Proposed first floor side extension

To note that TDC has granted conditional planning permission

13.3 General Report/Question & Answers

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160523.14 PAVILION & SPORTS FIELD
(Cllrs Rastall, Hopper, McNally and Williamson)

14.1 Proposal: To accept a quote for the cleaning of the carpet in the Pavilion hall (quotes to follow)
Proposer: Cllr Rastall; Seconder: tbc

Committee Chair Report:

14.2 General Report/Questions & Answers
To report any other matters

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160523.15 WORKING PARTY REPORTS
Reports from Chairs of Active Working Parties

15.1 Proposal: That Council do not wish to be responsible for the ongoing organisation of the VAS signs process but that it funds via the precept a reasonable proportionate share of the insurance costs for the volunteers acting for the SW VAS signs group
Proposer: Cllr Hopper; Seconder: tbc

FUNDING: Precept Unallocated Expenditure

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160523.16 NON-COMMITTEE ITEMS
16.1 Proposal: That the Council considers a request from Starcross Growers Allotment Group to increase the rent for plot holders by 5% for the period 2023-24 (£22 for a full plot and £11 for a discounted plot).

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160523.17 COUNCILLORS' PROJECTS
None

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160523.18 CORRESPONDENCE

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160523.19 DATE OF NEXT MEETING
To confirm the date of the next Parish Council meeting as Tuesday 13 June 2023

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Note: Where a document or paper is referred to on the Agenda, this document will be available on request from the Clerk by emailing starcrosspcclerk@gmail.com