



## THE STARCROSS PAVILION CONDITIONS OF HIRE

- 1 The Hirer will be entirely responsible for the premises, their contents and those using the premises, during the hire period.
- 2 The Hirer will be responsible for leaving the premises clean, tidy and fully secured, all lights switched off, with all contents returned to their correct locations. Any waste must be removed and properly disposed of.
- 3 Do not use drawing pins, Blue-Tak or sellotape on the walls or doors.
- 4 No smoking is permitted inside the premises.
- 5 No Pets are permitted inside the premises
- 6 The Hirer will be responsible for the cost of repairs through damage, and for the cost of any extra cleaning considered by the Parish Council to be necessary following the hire period.
- 7 The Hirer is responsible for arranging any necessary insurance to cover their activities. Please consult with Parish Clerk
- 8 The Hirer will use the premises only for the period(s) of time agreed, and vacate the premises before the start of the following hire session; use the premises only for the purposes described in the hire agreement.
- 9 The Hirer will not allow any unlawful or dangerous activity or allow excess noise to cause any disturbance to adjoining properties.
- 10 It will be the Hirer's responsibility to obtain any necessary Temporary Events Notice and to notify the Parish Council before applying for such a notice.
- 11 It will be the Hirer's responsibility to carry out any risk assessments relating to their activities.
- 12 It will be the Hirer's responsibility to make their own First Aid Arrangements.
- 13 The Hirer will ensure that the parking of vehicles by those attending the hire function does not obstruct the public highway, the car park, or its access.
- 14 The Parish Council reserves the right to cancel the hiring in the event of the premises becoming unavailable or unfit for use. In this event no charge will be made, but the Parish Council will not be responsible for any other resulting losses to the Hirer.
- 15 The Hirer will be liable for 50% of the hire charge if the booking is cancelled within 48 hours of the booked time. No advance notification of cancellation will incur the full hire charge.
- 16 The Kitchen is available for preparing and cooking food. Hirers are responsible for ensuring that the facilities are used correctly and cleaned after use.
- 17 In the event of the hall being used for a function for people who are under 21 years of age, at least two responsible, older adults must be present to supervise.
- 18 Fire doors and passageways must not be obstructed or locked while the premises are in use.

***Please notify any breakages or faults to:-***

***Suzanna Hughes, Clerk to the Council, 16 Westwood Cleave, Ogwell, Newton Abbot, TQ12 6YE  
Tel: 01626 330311 Email: starcrosspcclerk@gmail.com***

***The hire of the Pavilion Hall is entirely at the discretion of Starcross Parish Council.***